

APARTMENT RENTAL APPLICATION



THE UNDERSIGNED HEREBY MAKES APPLICATION FOR AN APARTMENT AS INDICATED BELOW

Address of apartment being applied for \_\_\_\_\_

Monthly rent amount \$ \_\_\_\_\_

Please Print

Full Name Applicant last first m.i. SSI # \_\_\_\_\_

Full Name Co-Applicant last first m.i. SSI # \_\_\_\_\_

Full Address number street city state zip \_\_\_\_\_

Telephone Number home work fax e-mail \_\_\_\_\_

Persons to reside in Apartment

Table with 4 columns for persons to reside in apartment, with rows for Name, Relationship to Head, Date of Birth, Social Security #, and Occupation.

Residency History

How long at your current address? \_\_\_\_\_ Do you (check appropriate box) Own Rent Other (explain)

Current Landlord name address telephone \_\_\_\_\_

Previous Landlord name address telephone \_\_\_\_\_

Previous Landlord name address telephone \_\_\_\_\_

Pet Information

Do you own a pet? (please check) yes no If yes, type of pet and weight \_\_\_\_\_

Is the pet a guide or support animal (please check) yes no

Employment/Income Information

Applicant name of employer address of employer telephone number position held years on job supervisor's name

Co-Applicant name of employer address of employer telephone number position held years on job supervisor's name

Applicant (if employed for less than two years on previous job)

name of employer address of employer telephone number position held years on job supervisor's name

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***Annual Income***

*Include the gross amount of all salaries, fees, commissions, tips, overtime of other employment earnings*

|             | <b><i>Applicant</i></b> | <b><i>Co-Applicant</i></b> | <b><i>Other</i></b> | <b><i>Other</i></b> |
|-------------|-------------------------|----------------------------|---------------------|---------------------|
| Base Pay    | _____                   | _____                      | _____               | _____               |
| Overtime    | _____                   | _____                      | _____               | _____               |
| Commissions | _____                   | _____                      | _____               | _____               |
| Tips        | _____                   | _____                      | _____               | _____               |
| Other       | _____                   | _____                      | _____               | _____               |

***Current Liabilities***

|   | Creditor | Account # | Amount Owed | # of Payments left | Monthly Amount |
|---|----------|-----------|-------------|--------------------|----------------|
| 1 | _____    | _____     | _____       | _____              | _____          |
| 2 | _____    | _____     | _____       | _____              | _____          |
| 3 | _____    | _____     | _____       | _____              | _____          |
| 4 | _____    | _____     | _____       | _____              | _____          |
| 5 | _____    | _____     | _____       | _____              | _____          |

***Personal References***

|       |      |         |      |           |
|-------|------|---------|------|-----------|
| _____ | name | address | city | telephone |
| _____ | name | address | city | telephone |

***Bank References***

|       |           |         |      |           |
|-------|-----------|---------|------|-----------|
| _____ | bank name | address | city | telephone |
| _____ | bank name | address | city | telephone |

**Has anyone who will reside in the apartment ever been convicted of a felony?**       yes       no  
if yes explain below

\_\_\_\_\_

A deposit in the amount of \$ \_\_\_\_\_ is made herein to be applied to the first month's rent.. This deposit will be held during the processing of this application. If the application is approved and accepted, then applicant(s) agree to execute a written lease and pay the balance due on the first month's rent and security deposit within ten (10) days after being notified. If the applicant(s) fail to execute the lease and make payments as aforesaid then the deposit will be retained as liquidated damages to cover the cost of processing this application. If this application is not approved and accepted, the deposit will be promptly refunded.

In addition to the deposit, the sum of \$ \_\_\_\_\_ is hereby paid to cover the cost and expense of obtaining a credit report on the applicant(s); the sum is not refundable. Applicant(s) understand that the filing of this application does not bind the Lessor to reserve or assign an apartment.

The undersigned applicant(s) has examined the statements made in this application and hereby certify that they are true, correct and complete and that all household income has been listed above. The statements are made to induce the Lessor to enter into a lease with Applicant(s) for the apartment listed above. **I/We agree that inquiries may be made to verify the statements made in this application.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Co-Applicant \_\_\_\_\_ Date \_\_\_\_\_